



1066 Archery Club Constitution

Name

The club shall formally be called 1066 Archery Club. The postal address shall be that of the Secretary in post.

Objectives of the Club

- To encourage interest in and the practice of target archery.
- To develop the archery skills of the members by using our Coaches
- To establish and maintain a good and secure outdoor and indoor shooting range.
- To hold training courses for potential new members as required.
- To support and follow the Archery GB Protection of Children and Vulnerable Adults Policy.

Establishment

The membership structure will be aligned to the current Archery GB membership structure as follows: -

- Senior Members - Aged 25 years and over.
- Senior Members – Aged 18 to 24 years (inclusive).
- Junior Members – Aged 10 to under 18 years.
- Archers with disabilities (all categories), who by means of any disability meet the criteria for disability laid down by Archery GB.

In addition, the membership may include: -

- Associate Members – Persons joining the Club who are already members of another club through which affiliation fees are paid, or who are direct members of Archery GB and their local Region and County.
- Non-shooting Members – Persons aged 18 years or over.
- Honorary Members – Persons whom the Club wishes to honour for their services to archery or the Club.

In the event that membership reaches a level where the facilities of the Club, in the view of the Club's Committee, are fully utilised to the extent that additional members would adversely affect the ability of the Club to fulfil its objectives, a waiting list for new members would be established. New members would then be admitted from that list in strict chronological order from when they first applied to join the Club.

Elections

Membership – all members as defined above shall be selected to membership by the Club Committee following written application.

Probationary Period for New Members

All new members to the Club will be subject to an initial three months' probation period. This is intended to give both the new member and the Club the opportunity to determine their respective compatibilities towards each other.

If, for whatever reason during this three-month period an individual believes they are unable to adopt and adhere to the ethos of the Club, they are at liberty to resign their membership.

Similarly, if the Club's Committee believes an individual through their conduct has demonstrated that their presence is having an adverse impact on the other members of the Club or is creating an atmosphere that is unsettling to other members, the Committee can terminate their membership. Such a ruling will require a two thirds majority vote by the Elected Committee for it to be valid.

In all instances the resignation or termination of an individual's membership before the end of the three-month period means they are eligible for a refund of their membership fee on a pro-rata basis (to the nearest week), less any fees the Club has paid out on the individual's behalf (e.g., Archery GB, KAA or SCAS).

Officers

- Chair
- Honorary Secretary
- Honorary Treasurer
- Honorary Records Officer
- Honorary Membership Secretary
- Child Protection Officer

The officers shall be elected at the Annual General Meeting of the Club from the Full Members of the Club.

The officers will retire every three (3) years and shall be eligible for re-election, but as all post are voluntary, they may retire during their tenure.

Election by the Committee: Exceptionally, Officers may be co-opted from amongst the Full Members of the Club without prior notice being given to the membership by the Committee. Officers so selected shall serve until the next Annual General Meeting when they retire but shall be eligible for re-election.

Committee

- The affairs of the Club shall be conducted by a Committee, which shall consist of the Elected Officers and Committee Members. Five (5) members of the Committee to include the Chair, plus (2) two Elected Officers shall form the quorum.
- All Committee Members, regardless of the role they perform within the Committee, are eligible to cast a vote on issues requiring a decision from the Elected Committee.
- The decision of the majority of the Committee present at any meeting shall prevail and, in any case, where those of the committee are equally divided the Chair, or other member acting as the Chair's deputy in their absence, shall have an additional casting vote.
- The committee shall meet no less than four (4) times per calendar year, with no more than three (3) months between meetings. Each committee member shall receive from the Honorary Secretary notice and an agenda at least seven (7) days prior to the meeting.
- Any Elected Member who has failed to attend at least (50) fifty percent of the Committee Meetings in any one (1) year (from one Annual General Meeting to the next), shall not be eligible to serve as an Officer or Member of the Committee until after a lapse of one (1) year.
- In the event that a Committee Member fails to perform the tasks proper to the role to which they have been elected, they can, following due warning by a majority vote at a Committee Meeting, be required to stand down from that post. They would not be eligible to stand for that or any other Committee post for a minimum of one (1) year from when they were required to stand down.

Finances

- The income of the Club shall be devoted to the furtherance of the Club and the funds of the Club shall not be distributed amongst its' members.
- The financial year shall run from 1st October to 30th September the following year.
- In compliance with the terms of the archery field lease, the Club is obliged to pay the monthly rent up until the (3) three-year break clause can be invoked by either the Club or the Landlord. In the event the Club declines to renew the lease at either this (3) three-year point or, at the end of the (5) five-year term, the lease also obliges the Club to restore the archery field back to the condition it was in when the Club first leased the field.
- To enable the Club to comply with these requirements, the funds necessary to meet these obligations will be ringfenced within the Club's finances. The amount ringfenced will be reviewed annually to ensure sufficient funds are available to restore the archery field to its' original condition, taking full account of any changes made to the archery field facilities during the preceding (12) twelve months, together with the current costs

of completing this work. The figure assigned to meet these obligations will be reported to the membership at the Annual General Meeting.

Shooting Members: The annual subscription for shooting members shall be payable on receipt of an invoice prior to the 1st October each year. The total amount payable consists of: -

- The affiliation fee of Archery GB (AGB).
- The affiliation fee of the Southern Counties Archery Society (SCAS).
- The affiliation fee of Kent Archery Association (KAA).
- The affiliation of any other body joined in the furtherance of Archery.
- The sum decided and approved at the Annual General Meeting for the running of the Club.

Non-Shooting Members: The annual subscription for non-shooting members shall be the sum decided and approved at the Annual General Meeting.

Associate Members: Associate members shall pay the annual subscription as for Full Members, less those affiliation fees already paid through their own Club. The current Archery GB membership of an Associate Member shall be provided to the Honorary Secretary before the corresponding adjustment to the cost of Full Membership can be made.

Junior Members: The annual subscription for Junior members shall be the sum decided and agreed at the Annual General Meeting which will include monies towards the AGB, SCAS and KAA fees.

Non-Payment of Subscriptions: Any member who has failed to pay their subscriptions by 1st October ceases to be insured through Archery GB, and thus not allowed to shoot at the Club until such time as their annual subscription has been paid.

Re-applying for Membership: Any member who fails to renew their membership for (2) two successive archery seasons, will be required to reapply for membership by submitting a completed membership form. Members re-applying will be subject to any waiting list restrictions that may be in place at that time.

Cessation of Membership: On cessation of membership (Senior, Junior or Associate) for whatever reason, will require all items belonging to the Club to be returned immediately.

Closure of the Club: In the event of the closure of the Club the assets shall be disposed of as agreed by the Committee, taking full account of the costs that would be incurred in restoring the archery field back to the condition it was in when first leased.

Shooting, Safety Rules and Personal Conduct

- Members are required to abide by the Archery GB Rules of Shooting and personal conduct as defined by Archery GB, together with those rules and regulations specified by both County and Regional archery authorities.
- Junior Club Members are only allowed to shoot when a Senior Club Member is present.

- Members are required to abide by the Club's Code of Conduct.
- Club shooting day will be each Saturday morning from 9:00am to 1:00pm.
- Any equipment used by a member (e.g., arrows) will not adversely affect the Club's facilities, or represent a safety hazard to themselves or any other member of the Club.
- The only equipment permitted to be shot at the Club by either members or visiting guests, are those bows recognised by Archery GB. The only exception to this ruling is the use of Crossbows, which are not permitted to be shot at the Club under any circumstances.
- The Committee shall have the power to terminate the membership of any member for wilful breach of the rules as defined by Archery GB and/or the Club.
- The Committee shall have the power to terminate an individual's membership, if, through their conduct, it has been demonstrated that their presence is having an adverse impact on other members of the Club, or is creating an atmosphere that is unsettling to other members. Such a ruling will require a two thirds majority vote by the Elected Committee for it to be valid.
- Paid-up members will have access to the archery field, Clubhouse and poly-tunnel (7) seven days a week.
- In accordance with the permission granted by Ashford Borough Council, members may use the polytunnel up until 9:00pm each day.
- Keys to the Club's workshop and storage facilities will only be provided to Committee Members whose responsibilities necessitates them having access. A record of keys that have been allocated to individuals will be maintained by the Club Secretary. Individuals will sign for the keys on receipt, and the Club Secretary will sign to acknowledge their return.
- Junior members will not be allowed access to the workshop unless accompanied by a Senior Member.
- The Club welcomes archers from other archery clubs to shoot as guests at 1066. A fee will be payable per archer per visit, the amount charged per visit being determined by the Committee.
- Guest archers will be required to demonstrate they are a fully paid-up members of Archery GB.
- Overseas guest archers will be required to provide evidence of membership to their archery organisation in their home country, which will need to be affiliated to World Archery, together with evidence of the insurance cover they have to shoot in the UK.
- The number of guest archers permitted to shoot at 1066 at any one time, must not exceed the number that the Club's facilities can accommodate without adversely impacting on members shooting at the Club.
- Guest archers will only be allowed to shoot at the Club when a Senior Club member is present.

Annual General Meeting

- The Annual General Meeting of the Club shall be held annually at the end of the financial year and prior to 1st October.
- In addition, an Extraordinary General Meeting of the Club can be held whenever the Committee think it expedient or within (1) one month of the written requisition to the Honorary Secretary signed by at least (1) one third of the full membership entitled to vote and stating the purpose for which the meeting is required.
- The notice of an Annual General Meeting shall include the agenda to be given to all members by the Honorary Secretary at least seven (7) days prior to the meeting.
- Only members who have paid their current subscriptions shall be entitled to attend and vote at any resolution proposed by Full Members.
- Any resolution affecting a member personally shall be voted on by ballot.

Reports & Accounts

- Once every twelve (12) months, the Chairman shall submit an annual report and the Honorary Treasurer shall submit annual accounts of the Club to the Annual General Meeting.
- Interim reports and accounts may, at the discretion of the Committee be submitted to any meeting.
- Copies of the accounts shall be circulated to all members with the notice of the applicable meeting.

Affiliation

The Club shall be affiliated to: -

- Archery GB (AGB)
- Southern County Archery Society (SCAS)
- Kent Archery Association (KAA)
- Any other body, affiliation to which would, in the opinion of the Committee further the objectives of the Club.

Amendments of this Constitution

This Constitution may be altered by resolution at an Annual General Meeting or an Extraordinary General Meeting. When the amendment(s) has been agreed at such a meeting, a written note of the alteration(s) to the Constitution should be sent to all Club Members.

1066 Archery Club Committee – 8th August, 2023